

"The function of education is to teach one to think intensively and to think critically. Intelligence plus character – that is the goal of true education."

(Dr Martin Luther King)

Welcome to Woodlands International College.

Twenty-four years ago Woodlands International College, an initiative of the Ronnie Matthews Family, opened its doors to 84 children with an undertaking to raise the bar in private education. Building on each new success, and promise met, we have forged a proud and distinctive legacy, setting the benchmark for excellence in all academic disciplines through an innovative, challenging and closely considered curriculum. Tempered with a comprehensive sports timetable, and the opportunity to express creativity in enriching arts and culture activities, we know what it takes to nurture character.

As a co-educational, non-denominational College our safe and secure environment encourages complete religious freedom whilst fostering mutual respect, harmonious coexistence and sound, traditional values, recognising and respecting the diverse faiths and values that define our families.

At Woodlands it is the coordinated teamwork of our well regarded, highly qualified and carefully chosen educators that helps to unlock and grow the potential of each and every child. We are steadfastly committed to maintaining small classes to enhance and expand the learning capabilities of each individual student, and offer a broad curriculum covering all key learning areas. This approach has ensured our success over the last two decades, in line with our vision and mission.

We are particularly proud of 99% of our Grade 12 students having attained a Bachelor's Degree pass in 2025, upholding our average over the past twenty three years of a 100% Matriculation pass rate. Woodlands has produced graduates in such diverse disciplines as Actuarial Science, Aviation, Engineering, Law, Medicine, Optometry, and Veterinary Science. Ever mindful of the shrinking globe, Woodlands strives to prepare its students to take up tertiary studies abroad, should they aspire to do so, and our alumni have progressed to, amongst others, such distinguished institutions as Oxford. Our track record speaks volumes about our success in this strategic approach to education and underscores Woodlands' "International" appellation.

Set along the banks of our own magnificent wetland, we provide a secure and natural environment conducive to learning. Woodlands places great emphasis on respect for the environment, sustainability and appreciation of nature. Our Pre-Primary Campus is totally "off the grid", with all electrical power sourced from natural, renewable energy and our Junior and Senior College Campus is fully solar powered during periods of loadshedding to ensure uninterrupted teaching and learning.

At Woodlands we believe in engendering self-discipline and instilling mutual respect, whilst preparing our students for the challenges and opportunities that lie ahead. Importantly, children look forward to coming here – it's a place where lifelong friendships are formed, and personal, unique value systems encouraged. Our talented young ambassadors stand firmly and confidently poised on the cusp of life, admirably equipped to acquit themselves honourably in whichever field of endeavour they choose to pursue.



A Leading Edge Campus

FROM THE PRINCIPAL 2026

Dear Parents and Guardians

It is my pleasure to welcome you to Woodlands International Senior College. Whether you will be new to our community or returning for another chapter in your educational journey, we shall be delighted to have you with us.

At the heart of our College is a deep commitment to academic excellence. We pride ourselves on providing a firm and rigorous academic grounding that prepares students not just for exams, but for life beyond the classroom. Our curriculum is designed to challenge, inspire, and equip every student with the knowledge, skills, and confidence they need to thrive in an ever-changing world.

Supporting this academic foundation is a team of dedicated and passionate staff. From classroom teachers to pastoral leaders, every adult in our school is here to guide, encourage, and champion each child's growth. We believe strongly in creating a nurturing and inclusive environment where every student is known, valued, and celebrated - not just for their achievements, but for who they are.

We hold ourselves to high standards because we believe in the extraordinary potential of our students. Our goal is not simply to teach at school level, but to release exceptional adults into the world - resilient, thoughtful, curious, and ready to make a difference.

It is an honour to lead such a unique and vibrant school community. I am incredibly proud to be the Principal of a College where excellence is sought out, support is ever-present, and every student has the opportunity to flourish.

Mrs Justine Harvey
Principal: Senior College



Senior Campus (Grade 8-12) 157 Leith Rd, Bartlett, Boksburg 011 894 5161 • 011 894 3447

www.woodlandscollege.co.za admissions@woodlandscollege.co.za

Dear Parent or Applicant,

Thank you for your interest in Woodlands International Senior College.

This Prospectus and allied documents will provide you with a wealth of salient information about the College, and contain all that you will require to make an informed decision regarding your child's schooling and to apply for enrolment:

- Senior College (Grade 8 - 12) Fact Sheet
- Facilities & Amenities
- Term Dates (2026/2027)
- Fee Structure & Enrolment Fee 2026 (new Fee Structure for 2027 to be released by 1 December 2026)
- Admission Application Form (to be completed and returned)
- Tuition Agreement (to be completed and returned)
- ISASA Parent Contract (to be completed and returned)

Naturally, should you have any questions not addressed in this pack, or should you wish to schedule an interview with a representative of the College, simply contact the Admissions Officer between the hours of 07:30 and 15:00 (weekdays):

Senior College (Grade 8-12)

Principal: Mrs Justine Harvey

Head of Sport: Mr Sphe Nala

Admissions Officer: Mrs Joeline Wiggill 011 894 5161 | wiggillj@woodlandscollege.co.za

On behalf of Woodlands International College we look forward to meeting you in person, and demonstrating why a Woodlands education represents the best choice you can make in providing for your child's future.

THE DIRECTORS

Woodlands International College



A Leading Edge Campus

SENIOR COLLEGE

(Grade 8-12) 2026

Woodlands International College is registered with the Independent Schools Association of Southern Africa (ISASA) and the Independent Examinations Board (IEB).

The IEB strives to ensure that its assessments are globally competitive and that students can compete at the highest level – anywhere in the world. The rigorous nature of the IEB assessments, culminating in the IEB National Senior Certificate examinations, allow our matriculants to succeed both in tertiary education institutions and in the workplace. We benchmark our students' skills by means of the International Benchmark Test (IBT) which compares the skills and competencies of students from around the world. These assessments also consider the development of relevant 21st Century skills and digital literacy as students complete this test through a secure, online platform.

IEB assessments offered by Woodlands International College:

"These are skill-based and do not follow any single national curriculum, allowing students from all countries to be compared fairly." - IEB

Grade 11 - IeBT

Mathematics and Physical Sciences benchmarking to prepare students for entry into tertiary studies.

Grade 12 - National Senior Certificate (NSC)

Students are examined on a minimum of seven subjects - four core and three elective.

The College promotes 21st Century skills of Collaboration, Critical thinking, Communication and Creativity. These skills are crucial for success at school and enable students to easily transition to the workplace requirements of today and the future.

With the introduction of the iPad to the College in 2013, Woodlands has continued to improve on the technological offering available to our students – in 2018 Woodlands secured a 150mb fibre line into the College and every classroom and learning space has been equipped with a commercial-quality WiFi backbone.

Further, the ongoing roll-out of mobile devices throughout the College will continue to move forward so as to not only enhance the technological capability of every teacher and student at Woodlands, but also to ensure that 21st Century skills are developed to levels that will allow our students to move confidently into the world beyond Matric as highly capable global citizens.

The Senior College was fully integrated with the ITSI resource platform in 2018. In 2020 we integrated Google Classroom into all lessons, allowing for shared resources and seamless online teaching options. In 2022, Google Classroom was also used to give our parents access to their children's learning experience, and provide them with the means to assist their children and support their growth.

The MiEbooks app enhances not only the digital learning environment but also augments and complements the necessary and essential 21st Century skills of our student body.

The College continues to integrate STEAM into its curriculum. In today's world, setting students up for future success means exposing them to a combination of integrated disciplines in order to develop their critical thinking skills. Problem-based learning models are also applied to provide integration between subjects. This is not only to ensure that the learning is applied, rather than superficial, but also encourages our staff to collaborate in the interests of best practice.

General Education and Training (GET) Phase (Grade 8 - 9)

A comprehensive curriculum offering the following fundamental learning areas:

- English (Home Language)
- Afrikaans (First Additional Language) or IsiZulu (First Additional Language)
- Mathematics
- Economic Management Sciences (Accounting and Business Studies)
- Natural Sciences (Life Sciences and Physical Sciences)
- Social Sciences (Geography and History)
- Technology, Computer Literacy and Robotics
- Life Orientation and Physical Education
- Creative Arts (Art and Drama)

Further Education and Training (FET) Phase (Grade 10-12)

A diverse curriculum of subjects is offered, culminating in the final Matriculation examination and National Senior Certificate. The standard requirement for the IEB National Senior Certificate is seven subjects, with students making a selection from the elective subject choices:

Core subjects (four)

- English (Home Language)
- Afrikaans (First Additional Language) or IsiZulu (First Additional Language)
- Mathematics or Mathematical Literacy
- Life Orientation

Elective subjects (three)

- | | |
|--|--|
| • Accounting | • Business Studies |
| • Computer Applications Technology (CAT) | • Geography |
| • History | • Information Technology (IT) |
| • Life Sciences | • Physical Sciences |
| • Visual Arts | • Engineering, Graphics & Design (EGD) |

*Voluntary additional subjects

- Further Studies in Physics
- Further Studies in Mathematics
- Mandarin (Second Additional Language)

*Voluntary additional subjects do not form part of the three electives. They are not taught during the academic day but are selected as extra subjects over and above the three elective subjects and are taught after school, on an extracurricular basis. This offering is dependent on adequate demand.



A Leading Edge Campus

SENIOR COLLEGE

(Grade 8-12) 2026

What Woodlands has to offer:

Sport

- Athletics
- Basketball (Boys and Girls)
- Cricket
- Cross-country
- Golf
- Hockey
- Indoor hockey
- Indoor netball
- Netball
- Open Water Swimming
- Rugby Sevens
- Soccer (Boys and Girls)
- Swimming
- Tennis
- WIFA (Woodlands International Football Academy)
- WINC (Woodlands International Netball Club)

Cultural

- Chess
- Choir and acapella
- Debating
- Dramatic theatre
- Eisteddfods in various disciplines
- English, Afrikaans and Maths olympiads
- House plays
- Literary and general knowledge quizzes
- Marimbas
- Musical theatre
- Public speaking

Music

- Various instruments
- Voice coaching

Other

- Prefect body
- Student Representative Council
- Wetland conservation programme
- Work shadow experience (Grade 11)
- Subject selection counselling and support (Grade 9)
- Humanitarian Charter
- Career counselling
- Student counselling
- International tour / Local tours
- Community projects
- Interact Club (Rotary)
- Orientation for new students
- Study skills development
- President's Award Member School

Academic Support

At our Senior College, we keep our finger on the pulse of education, reviewing academic results monthly, and comparing them to the Independent Examinations Board and other national and international benchmarks, making us immediately responsive to the needs of our students.

In Grades 8 and 9, additional lessons are provided in small after school Academic Support groups every afternoon in core subjects, with additional assistance available in other subjects. In Grades 10-12, teaching and learning is guided by IEB Subject Assessment Guidelines, and the Department of Basic Education Curriculum Assessment Policy Statement (CAPS), allowing our teachers - through a deliberate programme of revision, practice and exam techniques – to guide and motivate students to improve their skills and competencies and to achieve academic excellence.

In the all-important Matric year, academic support is rigorous, including weekly whole-class curriculum completion in core subjects during school, small group tutoring after school, Saturday morning Academic Support, and two weeks of focussed curriculum review and exam preparation during August winter break.

Senior College Community Room

A Senior College Community Room is offered on the premises and runs throughout the academic year including all College holidays and mid-term breaks, closing at the end of the academic year from December until mid-January, when the College reopens. A Holiday Club operates during the August holidays and during the first two weeks of December.

The Community Room facilities of the Senior College include indoor and outdoor recreational areas, an indoor multi-purpose “mini” sports arena, homework centre, and a kitchen and dining area. A manicured lawn, lapa, and shaded gardens provide opportunities for relaxation or quiet time, all under supervision.

Senior College students in the Community Room enjoy a hearty lunch before tackling homework, and tea and a snack is served at 15:00. Should students arrive later in the afternoon owing to extramurals or extra lessons, lunch and tea is served to them on arrival.

Trained aftercare staff work with groups of students and homework is supervised. Senior College students can enjoy playing music, or reading to unwind and relax after homework. Community Room times are until 17:30 from Monday to Thursday, and until 17:00 on Friday.



FACILITIES & AMENITIES

2026

Academic

- 2 Physical Sciences laboratories
- 2 Natural Sciences and Life Sciences laboratories
- 3 Computer laboratories for CAT, IT, EGD and Technology
- 1 Art studio
- 1 library
- 1 Community Room
- Wetland for Life Sciences and Environmental Studies
- Observation deck onto wetland
- Registered counsellors
- Classes equipped with state-of-the-art Smartboards, sound bars, and interactive boards, with iPads in Grades 8-12
- Classes equipped with secured, monitored WiFi

Sport

- 3 outdoor cricket nets
- Cross-country course
- Multi-purpose indoor sports centre
- Walled multi-purpose mini Astro-turf arena
- 2 shotput circles
- Discus circle
- Javelin
- 2 long-jump pits
- High-jump apparatus
- Astro-turf netball court / basketball court / tennis court
- Sports clubhouse
- Grass netball

Matthews Hall indoor facility offers:

- State-of-the-art 2500m² multi-purpose hall facility with high-performance floor and professional floor lights
- Indoor hockey
- Indoor netball
- Indoor soccer
- Indoor basketball with dunk boards

Woodlands Sports Arena (Astro-Turf)

- 2 soccer fields
- 2 hockey fields
- 5 netball courts
- Cricket pitch
- Athletics track (400m)

As part of a concerted programme to catapult Woodlands Sport into the highest echelons of school-level sport, the College has over the past few years invested significantly into expanding the scope and calibre of its facilities. Quite apart from honing our sporting prowess and advancing our sporting heritage, for many students the world of sport is an access card to top-flight tertiary education, with a number of our Alumni having earned sporting scholarships or bursaries to distinguished domestic and international universities. Following the opening of our 2 500m² Matthews Hall in 2019, which facilitates all-weather play for a number of sports, our new state-of-the-art 40 500m² outdoor synthetic Astro-turf Woodlands Sports Arena ranks as one of the most versatile and accomplished sports facilities in the country.

FACILITIES & AMENITIES

2026

Specialised sporting events:

- Woodlands International Netball Club
- Woodlands International Football Academy (open to Woodlands students only)
- Woodlands Junior Masters Golf Championship (inter-schools event hosted at leading golf clubs)

Cultural

- Open-air amphitheatre
- Music Department
- Art Department
- Matthews Hall - state-of-the-art multi-purpose hall seating 1000 guests, with elevated catwalk, performers' change rooms, double-volume stage, and padded acoustic sound room

Specialised facilities

- Library and IT Room
- Therapy Rooms
- Tuck Shop

Other

- Our College tuckshop is located between the Junior and Senior Colleges, overlooking the beautiful wetland. We serve a variety of lunches daily including home-baked goods. Parents can pre-order their child's meal via the Lunch Card system. We take the health and safety of our students very seriously.



A Leading Edge Campus

TERM DATES

2026/2027

2026

TERM 1

Open:	Wednesday	14 January	
Mid-term:	Thursday	19 February	
Close	Tuesday	24 February	
Open			
Public Holidays:	Saturday	21 March	Human Rights Day
	Friday	03 April	Good Friday
	Monday	06 April	Family Day
Close:	Friday	10 April	

TERM 2

Open:	Wednesday	06 May	
College Holidays:	Monday	15 June	
Public Holidays:	Tuesday	16 June	Youth Day
Mid-term:	Friday	26 June	
Close	Monday	06 July	
Open			
Close:	Friday	07 August	

TERM 3

Open:	Wednesday	09 September	
Public Holidays:	Thursday	24 September	Heritage Day
College Holidays:	Friday	25 September	
Mid-term:	Thursday	22 October	
Close	Tuesday	27 October	
Open			
Close:	Friday	04 December	

2027

TERM 1

Open:	Wednesday	13 January	
Mid-term:	Thursday	18 February	
Close	Tuesday	23 February	
Open			
Public Holidays:	Sunday	21 March	Human Rights Day
	Monday	22 March	School Holiday
	Friday	26 March	Good Friday
	Monday	29 March	Family Day
Close:	Friday	09 April	

TERM 2

Open:	Wednesday	05 May	
Public Holidays:	Wednesday	16 June	Youth Day
Mid-term:	Friday	25 June	
Close	Monday	05 July	
Open			
Close:	Friday	06 August	

TERM 3

Open:	Tuesday	07 September	
Public Holidays:	Friday	24 September	Heritage Day
Mid-term:	Thursday	21 October	
Close	Tuesday	26 October	
Open			
Close:	Friday	03 December	

FEE STRUCTURE

& Enrolment Fees 2026

Enrolment fees

Once a student has been accepted by the College, a once-off non-refundable enrolment fee of R3 000 will be required in order to secure a place at the College. To assist the Finance Department please quote your child's name and surname as the reference:

Account number: 9287223547 - ABSA
Branch code: 630342 - EASTLANDS
Account name: WOODLANDS INTERNATIONAL COLLEGE

Tuition fees

College tuition fees are payable either annually in advance or monthly in advance over 12 months. A discount of 2,5% will be granted if fees are paid in full by 31 January. Should you wish to avail yourself of the discount facility please make the necessary arrangements with the College's Finance Department by contacting Mrs Liz Osner (telephone: 011 894 5161 or email: creditcontrol@woodlandscollege.co.za). Kindly note that tuition fees are revised on an annual basis.

Senior College tuition fees

Grade	Annual fee	Monthly fee (12 Months)
8 - 10	109 692	9 141
11	118 392	9 866
12	118 398	16 914

Please note that IEB Grade 12 examination fees are not included in the College tuition fees quoted above, and will be charged separately and posted to the January 2026 student account.

Account number: 4075850282 - ABSA
Branch code: 630342 - EASTLANDS
Account name: WOODLANDS SENIOR INTERNATIONAL COLLEGE

To assist the Finance Department please quote your **ACCOUNT ID** number as the reference and kindly note that the Bank will be unable to process your payment if the reference number is not reflected on the deposit slip.

Aftercare fees (Grade 8 - 12)

Monthly: R1800 payable in advance	Daily: R180
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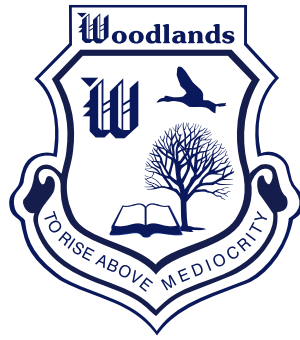
Account number: 4075850656 - ABSA
Branch code: 630342 - EASTLANDS
Account name: WOODLANDS JUNIOR INTERNATIONAL COLLEGE

To assist the Finance Department please quote your **ACCOUNT ID** number as the reference and kindly note that the Bank will be unable to process your payment if the reference number is not reflected on the deposit slip.

Cancellation of tuition fees

One full College term's written notice by a parent/guardian of the intention to remove a student from the College is required, failing which the College will impose a penalty equivalent to one full term's tuition fees in lieu of such notice period being given. Please note the notice period is considered as such:

Term 1 - Jan, Feb, Mar and Apr | Term 2 - May, Jun, Jul and Aug | Term 3 - Sep, Oct, Nov and Dec



WOODLANDS

INTERNATIONAL COLLEGE





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DOCUMENTS FOR RETURN



WOODLANDS INTERNATIONAL COLLEGE

A. This booklet contains the following important documents (collectively "the Application" or "Application Booklet"):

1 Admission Application Form (4 pages):

- complete all pages
- sign on page 4
- attach all supporting documents listed on page 4

2 Tuition Agreement (2 pages):

- complete both pages
- initial on page 1 and sign on page 2

3 Parent Contract and Debit Order (12 pages):

- complete pages 7; 10; 11; and 12
- initial pages 1 to 9 and sign on pages 10; 11; and 12

B. Once completed and signed as indicated above, this Application Booklet must be returned to Mrs Joelene Wiggill, the College Admissions Officer, in person and in hard copy (by hand or by courier).

C. Failure to return this Application Booklet in the manner prescribed above may invalidate your Application. Woodlands International College reserves the right not to process an incomplete, unsigned, or incorrectly returned Application.

D. Please advise the College Admissions Officer should you require a copy of your Application to be sent to you.



A Leading Edge Campus

ADMISSION

Application Form

FOR OFFICE USE ONLY

Date Form received: _____
 Date Enrol. Fee Pd: _____
 Student's Name: _____
 Start Date: _____
 Grade Allocated: _____
 EAGLES / HAWKS / FALCONS

All fields must be completed.
 If the information does not apply please mark
 'not applicable'.

STUDENT DETAILS

Proposed entrance date	Year		Term		Grade	
Student's surname						
Student's full names				Preferred name		
Date of birth				Gender		
Country and place of birth						
ID number / Passport number and issuing country						
Nationality				Home language		
Religion / Belief system						
Population group	Black	Coloured	Indian	White	Other	
Is the student a South African citizen?			If 'No' do you have a study permit?			
Study permit number				Date of expiry		
Please note: Foreign nationals require a valid and current study permit to secure their acceptance.						
Student's cell phone number						
Number of children in family			Position of student in family (e.g. 2 nd child)			
Siblings at Woodlands College					Grade	
					Grade	
Siblings applying to Woodlands College					Grade	

CURRENT AND PREVIOUS SCHOOL DETAILS

Name and address of student's current school						
Telephone number of school			Name of Principal			
Student is currently in grade			and was enrolled from	Year		Grade
Name and address of student's previous school						
Student was enrolled from	Year		Grade			
First time enrolled in Gauteng	Yes		No		Previous province	
Has the student repeated any grade?	Yes		No		Which grade?	
Is a second school report needed?	Yes		No		For whom?	



A Leading Edge Campus

ADMISSION

Application Form

PARENT / GUARDIAN DETAILS

Where there are two sets of parents please complete an additional form with step-parent details.

FATHER / STEPFATHER / GUARDIAN / PERSON RESPONSIBLE FOR PAYMENT OF COLLEGE FEES (please indicate whichever is applicable)				
Title				
Surname				
Full names				
Marital status				
ID number / Passport number			Nationality	
Telephone numbers	Home		Work	
			Cell	
Email address				
Does the student live with you?	Yes		No	
Are you the legal guardian?	Yes		No	
Home address				
		Code		
Postal address				
		Code		
Occupation				
Employer				
Work address				
		Code		

MOTHER / STEPMOTHER / GUARDIAN / PERSON RESPONSIBLE FOR PAYMENT OF COLLEGE FEES (please indicate whichever is applicable)				
Title				
Surname				
Full names				
Marital status				
ID number / Passport number			Nationality	
Telephone numbers	Home		Work	
Email address			Cell	
Does the student live with you?	Yes		No	



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ADMISSION

Application Form

Are you the legal guardian?	Yes		No	
Home address				
		Code		
Postal address				
		Code		
Occupation				
Employer				
Work address				
		Code		

EMERGENCY CONTACT DETAILS

Two sets to be provided	1	2
Full name of contact person		
Relationship to student (eg. aunt)		
Cell phone number		
Work telephone number		
Home telephone number		

STUDENT'S MEDICAL DETAILS

Details of any allergies				
Medical conditions / chronic medicine				
Family doctor's name				
Family doctor's telephone number				
Do you have medical aid?	Yes		No	
Medical aid name				
Medical aid number				
Main member of medical aid				

GENERAL INFORMATION

Recent academic awards, distinctions or honours your child has achieved:
Sporting or extramural achievements:
Please provide details of anything the College should be aware of (e.g. learning difficulties):
As parents how will you become involved with the College - Parents Association, Class Representative?:



A Leading Edge Campus

ADMISSION

Application Form

DIAGNOSTIC ASSESSMENTS

A R200 processing fee is payable for each student undertaking a screening/diagnostic assessment.

On successful completion of the diagnostic assessment your child will also be interviewed by College Management prior to acceptance into the College.

A once-off non-refundable enrolment fee of R3 000 is payable upon acceptance into the College.

The applicant in his / her / their capacity as legal guardian of the prospective student and by his / her / their signature hereto understands and accepts that the diagnostic assessment to be undertaken by the prospective student is, and will for all material purposes remain, the sole and exclusive property of the College. The College will have no obligation of whatsoever nature to either deliver to or allow the applicant access to this assessment.

THIS APPLICATION FORM MUST BE ACCOMPANIED BY THE FOLLOWING DOCUMENTS

Two recent ID-size photographs of student	
Copy of student's birth certificate / ID book / passport and study permit	
Copy of both parents' ID books / passports and work permits	
Copy of most recent school report	
Copy of most recent school fees account	
Copy of medical aid card	
Proof of employment	
Past three months' bank statements	
Proof of residence (e.g. municipal bill)	
Copy of clinic card with proof of immunisation (Pre-Primary and Junior College only)	

I hereby apply for admission for this student to Woodlands International College	
Name and surname	
Relationship to child	
Contact telephone number	
Signature	
Date	

ADMISSIONS OFFICER: Mrs Joelene Wiggill

wiggillj@woodlandscollege.co.za

011 894 5161

FINANCE: Mrs Liz Osner

creditcontrol@woodlandscollege.co.za

011 894 5161

FOR OFFICE USE
ONLY

Accepted	Declined	Admin. fee paid	Enrolment fee paid



TUITION AGREEMENT

Child's name : _____

STUDENT CODE OF CONDUCT, HUMANITARIAN CHARTER AND OTHER POLICIES

Upon acceptance of a place at Woodlands International College, parents/guardians and students agree to abide by the rules of the College as set out in the Student Code of Conduct, the Humanitarian Charter, the Appeals Procedure to the Student Code of Conduct and Humanitarian Charter, any other policy/ies which may be published on the College website or otherwise communicated or available to them, and to amendments which may, from time-to-time, be made thereto at the discretion of the College. The signing of this agreement indicates both the understanding and the acceptance of the above.

The Principal, whose interpretation of the provisions contained within these documents shall be final and binding, will administer all disciplinary matters with regard thereto.

TUITION FEES

Parents/guardians agree to the following provisions concerning fees. These provisions are to be read in conjunction with the Letter of Acceptance:

1. College tuition fees, and the banking co-ordinates for the payment thereof, are set out on page 11 of the Prospectus and fees are revised by the College on an annual basis.
2. Upon acceptance, an enrolment fee is payable in order to secure and confirm acceptance of the offer of a place by the College. This amount, which is non-refundable, must be paid within 72 hours of receiving notification of acceptance into the College. Kindly enclose therewith/attach thereto a copy of the payment advice in respect of the enrolment fee.
3. College tuition fees are payable either annually in advance or monthly in advance over 12 months. Should you wish to avail yourself of the latter facility please make the necessary arrangements with the College's Finance Department by contacting Mrs Liz Osner (telephone: 011 894 5161 or email: creditcontrol@woodlandscollege.co.za). A discount is offered for settlement annually in advance.
4. The parent/guardian hereby consents to the College undertaking a comprehensive credit check into its financial history, at the College's cost.
5. The College reserves the right and is hereby entitled to list any defaulting party with the credit bureaus.
6. Arrears balances will attract interest at the rate of 15% per annum calculated monthly in advance on the arrears balance.
7. In the event of any action being instituted to recover any amount due by a parent/guardian, such parent/guardian undertakes to indemnify the College against any legal or other costs incurred by the College on an attorney-and-own-client scale.
8. Acceptance into the College in respect of a particular academic year is not a guarantee of acceptance in subsequent academic years, and the College shall enjoy the right to extend this Tuition Agreement, alternatively not to do so, in its sole discretion, with due notice of its intention in the latter instance to the parent/guardian, save where the further provisions contained in paragraphs 9 and 10 below provide otherwise.
9. Should a fees account be in arrears and such arrears position (together with any accrued interest thereon) is not settled in full by 12:00 on the last day of the academic year then the College, at its sole discretion, reserves the right to allow the Tuition Agreement to lapse without notice to the responsible parent/guardian (this clause hereby representing such notice) and shall not be renewed by the College in compliance with the provisions of paragraph 6(1)(i) of the Provincial Gazette Extraordinary No. 308, Notice 2919 of October 2013.
10. In the event that the College is obliged to institute formal legal proceedings at any time for the recovery of any debt owed to it by the responsible parent/guardian, and irrespective of whether it is successful in recovering such debt, this Tuition Agreement shall automatically lapse upon the termination of the academic year in which such proceedings were instituted, without notice to the responsible parent/guardian, and shall not be renewed by the College in respect of any subsequent academic years.
11. The parent/guardian consents to the jurisdiction of the Magistrates Court in terms of the provisions of Section 45 of Act 32 of 1944 and confirms that the College is entitled to institute legal action for the recovery of any amounts owing to it in terms of this Tuition Agreement.
12. The parties to this Tuition Agreement select as their respective domicilia citandi et executandi, for the purpose of legal proceedings or the giving or sending of any notice provided for or necessary in terms of this Tuition Agreement, the following physical addresses:

Initial here





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TUITION AGREEMENT

Woodlands International College

157 Leith Road, Bartlett, Boksburg | Telephone: 011 894 5161 | Email: creditcontrol@woodlandscollge.co.za

Parent/guardian

Physical address: _____

Telephone: _____ Email: _____

A party shall be entitled to change its domicilium (provided same is within South Africa and is not a post office box or poste restante) by providing written notice to the other party.

CANCELLATION OF TUITION FEES

One full College term's written notice (three term college) by a parent/guardian of the intention to remove a student from the College is required, failing which the College will impose a penalty equivalent to one full term's tuition fees in lieu of such notice period being given. If a student has not attained the academic requirement to advance to the next grade and is being retained and the parent/guardian elects to remove the student from the College, a full term's notice is required. Please note the notice period is considered as such: Term 1 - Jan, Feb, Mar and Apr | Term 2 - May, Jun, Jul and Aug | Term 3 - Sep, Oct, Nov and Dec.

PRIVACY AND CONFIDENTIALITY

Parents/guardians are directed to the Constitutional principle which states that the "best interests of the child are paramount in every matter concerning the child". In order to safeguard this principle, parents/guardians are requested to undertake to commit to abide by the guidelines published on the College website (Policies/Privacy and Confidentiality).

POPI ACT/ POPIA

According to the POPI Act/ POPIA, I hereby agree and declare that the information provided by myself is correct and give consent for all information collected by Woodlands International College to be shared with all affiliates according to the Disaster Management Act, and agree that test results may be shared/forwarded to the NHLS/DOH.

I _____ ID: _____ hereby understand the abovementioned and consent to the sharing of my information and test results.

DECLARATION

I/we the undersigned hold myself/ourselves liable/jointly and severally liable for payment to the College of the applicable College tuition fees on or before the first (1st) day of each month. I/we understand and acknowledge that the offer of a place by the College will only be binding upon receipt by the College of the non-refundable enrolment fee. I/we understand and acknowledge that I/we shall be liable to pay to the College one full term's tuition fees in the event that I/we fail to furnish the College with one full College term's written notice of my/our intention to withdraw my/our child from the College.

I/we understand, accept, and agree to abide by the College's Student Code of Conduct, Humanitarian Charter, the Appeals Procedure to the Student Code of Conduct and Humanitarian Charter, any other policy/ies which may be published on the College website or otherwise communicated or available to me/us, and to amendments which may, from time-to-time, be made thereto at the discretion of the College. By my/our signature/s below, I/we confirm that I/we have read and understand the aforesaid policies, as published on the official College website or otherwise, and that I/we have explained the contents thereof to my/our child/children, who is/are hereby deemed to also understand and agree to abide by same.

PARENT 1 SIGNATURE Date

PARENT 2 SIGNATURE Date

GUARDIAN SIGNATURE Date

WOODLANDS REP. SIGNATURE Date

AS WITNESS

AS WITNESS



A Leading Edge Campus

PARENT CONTRACT



ISASA

Independent Schools Association of Southern Africa

Quality Values Diversity

The person/s whose details appear in Annexure "B", declare/s that he/she/they are the parent/s or legal guardian/s of the Child/Children, whose details appear in Annexure "A". The person whose details appear in Annexure "C", declares that he/she is responsible for the Debit Order.

The rights and obligations contained in this Contract are binding on every person who signs this Contract and must be carried out in order for the Child to be successfully enrolled and retained at the College.

NB: Please initial each page and sign page 10.

Initial here





A Leading Edge Campus

PARENT CONTRACT

IMPORTANT NOTICE:

By signing or initialing or otherwise entering into this Contract you agree to the terms and conditions contained in this document as well as any terms and conditions contained in the Policies of the College, which form part of this Contract. If there is any provision in this Contract that you do not fully understand, please ask for an explanation before signing. Where applicable, both Parents must initial and sign this Contract.

This Contract contains clauses which appear in similar text style to this notice and which:

1. may limit the risk or liability of the College or a third party; and/or
2. may create risk or liability for you; and/or
3. may require you to indemnify the College or a third party; and/or
4. serve as an acknowledgment, by you, of a fact.

Your attention is drawn to these clauses because they are important and should be carefully noted. The rights you have in this Contract are in addition to and do not affect the statutory rights and remedies you have under consumer protection law. In the event of conflict between this Contract and consumer protection law, your statutory consumer protection rights will prevail. Nothing in this document is intended to or must be understood to unlawfully restrict, limit or avoid any rights or obligations created for you or the College in terms of the Consumer Protection Act.

1. DEFINITIONS

In this Contract –

- 1.1. **"Child"** means the child or children (of any age) admitted by the College to be educated, whose details appear in Annexure "A";
- 1.2. **"College"** or **"we"** means Woodlands International College;
- 1.3. **"College Fees"** means the money payable by the Parent/s to the College in connection with a Child's education, excluding any Enrolment Fee, Deposit or Sundry Costs;
- 1.4. **"College Rules"** means the rules of the College, a copy of which is provided to each Child on entry and is sent to Parents with the letter offering a place at the College, as those rules may be amended from time-to-time for legal, safety or other reasons or in order to assist the proper administration of the College;
- 1.5. **"Contract"** means this document, including all its annexures as well as any Policies;
- 1.6. **"Consumer Protection Act"** means the Consumer Protection Act, No 68 of 2008;
- 1.7. **"Enrolment Fee"** means the fee paid by the Parent/s to cover all the administrative costs involved in registering a Child at the College;
- 1.8. **"Fee"** means any amounts owing to the College for a Child's enrolment, education and related activities at the College. Such Fees shall be clearly communicated to you in advance and may include, but are not limited to, the
 - 1.8.1. Enrolment Fee;
 - 1.8.2. College Fees; and
 - 1.8.3. Sundry Costs;

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PARENT CONTRACT

- 1.9. **"Principal"** means the person appointed by the Directors of the College to be responsible for the day-to-day management of the College, including anyone to whom such duties have been delegated;
- 1.10. **"Parent"** or **"you"** means each person who has signed this Contract as the Parent or legal guardian of a Child, whose details appear in Annexure "B";
- 1.11. **"Parties"** means the Parent/s and the College;
- 1.12. **"Policies"** means the rules and principles adopted by the College, as published by the College from time-to-time, which are used to regulate the day-to-day running of the College. These Policies may include (but need not to be limited to) the College Rules; Schedules of Fees; Debtors' Policy; Terms and Conditions of the College; as well as the Code of Conduct and the College's Substance Abuse Policy and are available on request free of charge, or on the College's website;
- 1.13. **"Magistrate's Court Act"** means Magistrates' Court Act No 32 of 1944;
- 1.14. **"Sundry Costs"** means those prices for the Additional Goods required from time-to-time notified to you in advance, to provide adequately for the education and related activities and services provided to your Child, including the cost of extracurricular activities;
- 1.15. **"Term"** means a division of the academic year and is the time during which the College holds classes, as notified to Parents from time-to-time; and
- 1.16. **"Third Party"** means the person or entity, other than the Parent or guardian, nominated by the Parent or guardian to be responsible for the payment of any one or more or all the Fees, provided that nomination will not absolve the Parent or guardian from liability for those said Fees.

2. GENERAL OBLIGATIONS OF THE COLLEGE

- 2.1. The admission and enrolment of Students to the College is at the discretion of the Principal who may refuse a student's admission to the College without giving a reason therefor and may grant temporary or provisional enrolment to the College subject to such further terms and conditions which the Principal may impose. The Principal may, at his/her sole discretion, cancel enrolment in accordance with the College Rules.
- 2.2. For the sake of clarity, this Contract regulates the enrolment and admission of your Child to the College and also regulates the relationship between the College, your Child, yourself and/or a Third Party once your Child is admitted and enrolled with the College. Subject to clause 2.1., nothing in this Contract should be interpreted as a representation or warranty made by the College that your Child will be admitted to and enrolled with the College.
- 2.3. While your Child remains a Student of the College, we undertake to exercise reasonable skill and care in respect of his or her education and welfare. This obligation will apply during College hours and at other times when your Child is permitted to be on College premises or is participating in activities organised by the College.
- 2.4. We shall monitor your Child's progress at the College and produce regular written reports. We will advise you if we have any concern about your Child's progress, but we do not undertake to diagnose any learning disability or other condition: a formal assessment can be arranged either by you or by the College at your expense.

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PARENT CONTRACT

- 2.5. The Parties take cognisance of the limitations of the College's physical environment, facilities and resources which limit its ability to provide high quality education to children with special educational needs (whether due to neurological barriers, hearing impairments, visual barriers, physical barriers, behavioral or emotional barriers or any other medically assessed special need). To the extent that, in the reasonable opinion of the Principal, the College cannot, or can no longer, provide adequately for your Child's special educational needs, the College may not offer enrolment with the College or may cancel this Contract in terms of clause 9.3.

3. DISCLAIMERS

- 3.1. You acknowledge that the College does not take any responsibility for any theft or loss of, or damage or destruction to any property of whatever nature (including College clothing, sporting equipment, books, or any other personal possessions) brought onto the College premises by your Child.
- 3.2. Unless you expressly notify us in writing to the contrary, you consent to your Child participating, under proper supervision, both in and outside the College, in sports and other activities (including contact sports) which may entail some risk of physical injury, as well as to your Child travelling to and participating in College activities and programmes outside the College. Subject to the College taking reasonable care to avoid harm and save for any gross negligence on the part of the College, its employees or agents, the College is not responsible for loss or damage resulting from such sports, activities or programmes and you indemnify the College against any claims in that regard.
- 3.3. Attendance at College, and or participation in tours, excursions or other activities organised or arranged by the College, may involve inherent risks and dangers of accident, serious personal and bodily injury and/or damage to or loss of property and whilst acknowledging that reasonable care and precautions will be taken by the College, you:
- 3.3.1. fully and forever release and discharge the College, its Shareholders, Directors and Staff, its Servants and Agents from all losses, damages, law suits, expenses and any other liability of any kind directly or indirectly arising out of or in connection with the Student's attendance and/or participation as described above, including transportation relating thereto, to the extent that such claims may exceed the amount, or not be recoverable from the College's Insurers.
- 3.3.2. waive all rights as well as those of the Student to initiate any law suit or other legal proceeding against the College, including the rights of my/our Insurers of subrogation, and hereby indemnify the College against any claim which may be brought against the College by such Student or Insurer to the extent to which such rights and/or claims may exceed the amount, or not be recoverable from the College's Insurers.
- 3.3.3. acknowledge that the College, through medium of its Staff or appointed Agents, will be acting in loco parentis and hereby authorise them, and at their sole discretion, to seek medical assistance and if necessary to consent to the authorisation of such treatment or surgery as may be deemed to be appropriate or necessary in my/our absence, on the understanding that the College shall first have endeavoured to communicate with me/us, and indemnify the College, its Staff and/or Agents and hold them harmless against all claims which may be made against them arising out of the exercise of the above authorisation for treatment or surgery.
- 3.3.4. indemnify the College against any claim which may be brought against it arising out of any action or activity of the Student howsoever arising.

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PARENT CONTRACT

4. PARENT'S GENERAL OBLIGATIONS

- 4.1. You will inform the College in writing, prior to admission and enrolment, of any special educational needs of your Child known to you, of the kind referred to in clause 2.5.
- 4.2. In order to fulfil our obligations, we need your co-operation. Without detracting from any specific obligations contained in this Contract, you are required to: fulfil your own obligations under these terms and conditions; encourage your Child in his or her studies, and give appropriate support at home; keep the College informed of matters which affect your Child; maintain a courteous and constructive relationship with College staff; and attend meetings and otherwise keep in touch with the College where your Child's interests require you to do so.
- 4.3. The Principal may in his/her discretion require you to remove or may suspend or expel your Child if your behaviour is in the reasonable opinion of the Principal so unreasonable as to affect or likely affect the progress of your Child or another child (or other children) at the College or the well-being of the College Staff or to bring the College into disrepute.
- 4.4. The Principal may, at his/her discretion, require you to remove or may suspend or expel your Child from the College, if he/she considers that your Child's attendance, progress or behaviour (including behaviour outside College) is seriously unsatisfactory and in the reasonable opinion of the Principal the Child's removal is in the College's best interests or those of your Child, other children or the wider College community. In this case, you will be asked to remove your Child either immediately and without notice, or at a specified date that is shorter than full term, with or without notice in any form, as is reasonable under the circumstances. The College will not be required to give you a full term's written notice under these circumstances. Should the Principal exercise this right, any prepaid fees will be refunded to you.
- 4.5. The College rules set out examples of offences likely to be punishable by suspension or expulsion. These examples are not a closed list and a Child may be expelled or suspended for offences which are not included in these examples. In particular, the Principal may decide that suspension or expulsion for a lesser offence is justified where there has been previous misbehaviour by the Child or the circumstances of the case otherwise justify such action.

5. POLICIES OF THE COLLEGE

- 5.1. You declare that you have read and understood the Policies of the College as adopted and published by the College from time-to-time and agree to abide by these Policies. The College undertakes to make copies of all Policies available on request and free of charge, or on the College's website.
- 5.2. You undertake to comply with all the rules and regulations of the College and acknowledge that it is your responsibility to make yourself familiar with the Policies.
- 5.3. You acknowledge that you are responsible for your Child, whether on the property of the College or not, after the notified finishing times of any College activity/event/function and that you will ensure that your Child obeys all College rules and Policies where they apply to the Child.

6. ACCEPTANCE

- 6.1. An offer of a place for a Child at the College is accepted by you signing this Contract and paying the Enrolment Fee.
- 6.2. If, subsequent to entering into this Contract, your Child does not take up a place at the College (save for by reason of death or long term hospitalisation) you will not be refunded

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A Leading Edge Campus

PARENT CONTRACT

the Enrolment Fee. The Enrolment Fee will be kept by the College as a reasonable cancellation fee for your Child's withdrawal.

7. PAYMENT OF FEES

- 7.1. You have absolute responsibility for the payment of any Fees applicable to your Child attending the College. You also acknowledge that College Fees are payable in advance and that facilities exist for monthly payments. If you are unclear about any of your financial obligations, the College will on request provide a written explanation. Any Fee or other moneys owing by you to the College not paid on or before the due date will bear interest at the maximum rate of interest for incidental credit prescribed from time-to-time in terms of the National Credit Act, 2005 ("NCA"), or at such rate as the College determines from time-to-time in its sole discretion. Interest not paid to the College by the last day of the month in respect of which such interest accrues will bear further interest at the same rate. In addition to interest the College will be entitled to recover from you default administration costs and collection costs, and any cash handling fee as contemplated in the NCA, including legal costs on the attorney and client scale and collection commission to the extent permitted by the NCA.
- 7.2. You and/or the Third Party accept the additional cash handling fee raised by the bank for cash deposits into the College account. The College will, as far as reasonably possible, give you notice prior to providing such Additional Services. You and/or the Third Party expressly agree to the delivery or performance of the Additional Goods/Services and accept liability for payment thereof, in accordance with clause 7.1. You and/or the Third Party acknowledge that the Additional Goods/Services are not unsolicited, within the meaning of the Consumer Protection Act or otherwise and that you have expressly accepted such Additional Goods/Services.
- 7.3. You and/or the Third Party accept that you will be liable for the payment of the Additional Goods/Services. Such Additional Goods/Services include payment for stationery, books, College tours, outings or any other Additional Goods/Services required by the College to provide your Child adequately with the educational services in terms of this Contract.
- 7.4. You confirm that a certificate signed by the bursar or Principal showing the amount owing by you or the Third Party to the College shall be rebuttable proof that the said amount is due, owing and payable. Where the quantum of the College's claim is thereafter disputed by you or the Third Party, you or the Third Party shall bear the onus of proving that such amount is not owing and/or due and/or payable.
- 7.5. In the event of the Third Party taking responsibility for the payment of the Fees, you by your signature hereto, hereby bind yourself jointly and severally in your personal capacity as surety and co-principal debtor with the Third Party for payment to the College of any amounts which are owing and may at any time become owing to the College by the Third Party.
- 7.6. You also acknowledge that if any instalment on account of a Fee which is payable is not paid on the due date, the whole balance of the Fee outstanding will immediately become due and payable by you. No indulgence or grant of time by the College will constitute a waiver of its rights under this Contract or otherwise.
- 7.7. You are entitled to elect (at enrolment and prior to the beginning of each College year) whether to pay College Fees annually, or monthly, the total costs of which will be set out in a fee schedule and communicated to you on enrolment and in advance of any increase in College Fees.
- 7.8. You authorise the College to effect a debit order against your bank account to effect the monthly payment of Fees, if that is the period chosen or if it is subsequently agreed. The details of the account to be debited appear in Annexure "C".

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PARENT CONTRACT

- 7.9. You agree that Fees paid in advance will be deposited by the College and held in accordance with the Consumer Protection Act, but that the College will be entitled to treat the interest generated from such funds as income.
- 7.10. The College Fees will be reviewed annually and may be increased by an amount which the College considers reasonable.

8. PROTECTION OF PERSONAL INFORMATION POPI ACT/ POPIA

- 8.1. By entering into this Contract, and unless you at any time instruct the College expressly and in writing to the contrary, your consent is given for the College to:
- 8.1.1. collect, store and process credit information about you and any Third Party or divorced or separated Parent responsible for payment of any or all amounts comprised in the Fees.
 - 8.1.2. collect, store and process names, contact details and information relating to yourself and your Child, and to such information being made available to other Parents/guardians, Staff or responsible persons engaged or authorised by the College for College-related purposes to the extent required for the purpose of managing relationships between the College, Parents/guardians, and current Students as well as providing references and communicating with the body of former Students.
 - 8.1.3. include photographs, with or without name, of your Child in College publications, or in press releases and on social media to celebrate the College's or your Child's activities, achievements or successes.
 - 8.1.4. supply information and a reference in respect of your Child to any educational institution which you propose your Child may attend. We will take care to ensure that all information that is supplied relating to your Child is accurate and any opinion given on his/her ability, aptitude and character is fair. However, the College cannot be liable for any loss you or your Child is alleged to have suffered resulting from opinions reasonably given, or correct statements of fact contained in any reference or report given by us.
 - 8.1.5. inform any other college or educational institution to which you propose to send your Child of any outstanding fees.
- 8.2. The College may not distribute or otherwise publish any of your personal information in its possession, unless you give your consent, in writing, to the College that it may do so. Should this be the case, the College may only distribute or otherwise publish the information specified in your consent to the people and for the purpose stated in your written consent.
- 8.3. According to the POPI ACT/ POPIA, I hereby agree and declare that the information provided by myself is correct and hereby give consent that all information collected by Woodlands International College can be shared with all affiliates according to the Disaster Management Act and agree that test results may be shared/ forwarded to the NHLS / DOH.
- I _____ ID: _____ hereby understand the abovementioned and consent to the sharing of my information and test results.

9. TERMINATION AND NOTICE REQUIREMENTS

- 9.1. For the avoidance of doubt, this Contract will terminate when your Child completes the College's curriculum and any exit examination we offer at the end of your Child's schooling, unless otherwise terminated on the terms of the Contract. This Contract therefore has an indefinite term.





PARENT CONTRACT

- 9.2. You have the right to cancel this Contract at any time, for any reason, provided that you give the College one full term's notice, in writing, of this intention before the withdrawal of the Child from the College. Alternatively, one full term's fees in lieu of notice is required.
- 9.3. The College also has the right to cancel this Contract at any time, for any reason, provided that it gives you a full term's notice, in writing, of its decision to terminate this Contract. At the end of the term in question, you will be required to withdraw the Child from the College.
- 9.4. For purposes of this Contract, a material breach is considered to exist where you or your Child (as the case may be) -
- 9.4.1. fail to uphold the Policies and Rules of the College.
 - 9.4.2. fail to pay any Fees when due.
 - 9.4.3. fail to fulfil all legal requirements necessary for your Child to attend school in South Africa, if any of these legal requirements apply to your Child, for example, failure to obtain a valid study permit for your Child if he/she is a foreign citizen.
 - 9.4.4. act in such a way that you or the Child become seriously and unreasonably uncooperative with the College and in the opinion of the Principal, yours or your Child's behaviour negatively affects your Child's or other children's progress at the College, the well-being of College Staff, or brings the College into disrepute.

10. ALTERNATIVE DISPUTE RESOLUTION

- 10.1. Any dispute concerning or arising out of this Contract must be resolved in terms of this clause. Any Party concerned must first seek an amicable resolution by written notice (including also that Party's designated representative) to the others, whereupon each will within five days of the notice refer the dispute to a designated representative to negotiate and resolve with the other or others within fifteen days.
- 10.2. If negotiation fails, any Party may then within ten days of such failure refer the dispute for resolution by mediation under the rules of the Arbitration Foundation of South Africa ("AFSA") or its successor or body nominated in writing by it in its stead.
- 10.3. If mediation fails, any Party may then within ten days of such failure refer the dispute for resolution by arbitration (including any appeal against the arbitrator's decision) by on arbitrator (appointed by the agreement of the Parties, or, failing agreement within ten days of the referral, by AFSA) as an expedited arbitration in Johannesburg under the then-current rules for expedited arbitration of AFSA.
- 10.4. This clause will not preclude any Party from access to an appropriate court of law for interim relief in respect of urgent matters by way of an interdict or mandamus pending finalisation of this dispute resolution process.
- 10.5. This clause is a separate, divisible agreement from the rest of this Contract and will remain in effect even if the Contract terminates, is nullified, or cancelled for any reason.

11. GENERAL

- 11.1. You choose the residential address set out in Annexure "B" as your chosen legal address for the service of all notices and legal processes and the postal and email addresses for all other communications by the College to you.
- 11.2. You confirm that all the particulars that you may furnish or that you have furnished to the College on this Contract or otherwise from time-to-time are or will be, to the best of your knowledge and belief, full, true and accurate.
- 11.3. You undertake to advise the College in writing of any changes to the details included in this

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PARENT CONTRACT

Contract, which will include change of said financial payment and/or the change of guardianship of the Student.

12. JURISDICTION AND GOVERNING LAW

The Contract between you and the College is governed by South African law. You agree that the College, at its option but without being so obliged, will be entitled to institute any legal proceedings for the recovery of any monies owing by you as a liquidated debt or debts to the College in any magistrate's court having jurisdiction, in terms of sections 45 and 28 of the Magistrates' Courts Act, notwithstanding and as an exception to the agreement regarding the submission of disputes to alternative dispute resolution in clause 10.

13. VARIATIONS

We reserve the right to change or add to these terms and conditions from time-to-time for legal, safety or other substantive reasons or in order to assist the proper delivery of education at the College. The College will give you at least a term's notice of any such modifications.

14. PARTIAL INVALIDITY

Each term and condition contained in this Contract is separate from the other terms and conditions in the sense that if any one is determined to be illegal and unenforceable, it will simply be disregarded and of no force and effect, but the Contract will otherwise remain valid. It is a condition of attendance at the College that you sign in the space provided. The College may at its discretion consider this declaration and Contract to be null and void if this document is altered in any way.





A Leading Edge Campus

PARENT CONTRACT

Declaration: I/we, the undersigned, do hereby declare that I/we have read and understood this Contract, including the Policies of the College.

I/We the undersigned,	
Mother's name:	Father's name:
ID number:	ID number:
Address:	Address:
Email:	Email:
Home tel:	Home tel:
Work tel:	Work tel:
Cell:	Cell:

SIGNED at _____ Date _____

PARENT / GUARDIAN

SIGNED at _____ Date _____

PARENT / GUARDIAN

ACCEPTED by the
College at _____ Date _____

PRINCIPAL



PARENT CONTRACT

ANNEXURE A: DETAILS OF CHILD

	Name and surname	Current grade	Gender (M/F)	Age	ID number
Child 1					
Child 2					
Child 3					
Child 4					

It is agreed that for each sibling enrolled and admitted to the College after the Child or Children referred to in this Annexure A, all of the provisions of this Contract will equally apply to any and all such siblings.

ANNEXURE B: DETAILS OF PARENT / GUARDIAN

	First person responsible for payment of Fees	Second person responsible for payment of Fees
Title and surname		
First name		
ID number		
Home address		
Postal address		
Email address		
Name of account holder		
Name of bank		
Name of branch		
Branch number		
Account number		
Signature		
Date		



WOODLANDS

INTERNATIONAL COLLEGE

Woodlands Junior International College • Woodlands Senior International College

Reg No 2001/023220/07 • Reg No 2001/023661/07

Main Campus 157 Leith Road, Bartlett, Boksburg • Pre-Primary Campus 73 Caravelle Road, Impala Park

Woodlands Sports Arena 53 Dr Vosloo Road, Bartlett, Boksburg

www.woodlandscollege.co.za

011 894 5161



Once completed and signed this Annexure "C" must be returned to the College:
The Admissions Officer: Mrs Joeline Wiggill wiggillj@woodlandscollege.co.za

ANNEXURE C: DEBIT ORDER INSTRUCTIONS

Name and surname of account holder:

Address:

Email address:

Telephone number:

Ed admin account ID number:

Student's name and surname: Grade:

The details of my/our bank account are as follows:

Bank										
Branch name										
Branch number										
Account number										
Type of account	Current (cheque)			Savings			Transmission			

I/we hereby request, instruct and authorise you to draw against my/our account with the above-mentioned bank (or any other bank or branch to which I/we may transfer my/our account) the sum of R_____ (and amount in words) _____, on the first day of each and every month commencing on 1st _____ and continuing (as the case may be). All such withdrawals from my/our bank account by you shall be treated as though they had been signed by me/us personally.

I/we understand that the withdrawals hereby authorised will be processed by computer through a system known as the ACB Magnetic Tape Service, and I/we also understand that details of each withdrawal will be printed on my/our bank statement or on an accompanying voucher.

This authority may be cancelled by me/us by giving you thirty (30) days' notice in writing, emailed to the College, but I/we understand that I/we shall not be entitled to any refunds of amounts which you have withdrawn while this authority was in force if such amounts were legally owing to you.

Receipt of this instruction by you shall be regarded as receipt thereof by my/our bank (whichever it is or will be).

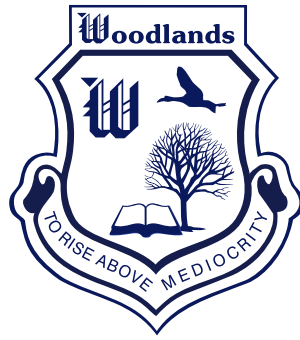
ASSIGNMENT:

I/we acknowledge that the Party hereby authorised to effect the drawing(s) against my/our account may not cede or assign any rights to any third Party without my/our written consent and that I/we may not delegate any of my/our obligations in terms of this Contract/authority to any third Party without prior consent of the authorised Party.

Signed _____ on this _____ day of _____ 20 ____

ASSISTED BY _____

CAPACITY _____



WOODLANDS

INTERNATIONAL COLLEGE

